

## Minutes for NTT Issues Committee

Feb. 4, 2014, 3:30 pm, 402 McClung Tower

1. Approval of minutes from 11/19: Crystal McAlvin motioned to approve minutes. Suzy Prentiss seconded. Minutes approved unanimously.
2. NTT communications—email, web presence: The email sent to the list of NTTF was a success. A number of people signed up for the listserv and many asked to be added to the Blackboard site as well.

Suzy Prentiss will look into getting a Non-Tenure-Track Faculty Resource link on the A-Z site. Primarily listing under N, but checking to see if we can cross list under F for Faculty, Non-Tenure-Track Resources. Sally Harris will talk with the Senate President about web pages for committees so that one of the resources on the NTT Resource page could be the NTT Issues Committee.

3. Lecturer promotion deadline for guidelines: a faculty member in a unit with lecturers up for promotion has asked the committee to look into posting a date by when the guidelines will be set for the upcoming cycle to allay fears of last-minute changes to dossier requirements. After discussion, we decided that a specific date was probably not necessary on the guidelines themselves, but that it would be reassuring to have a date on the Provost's web site where the guidelines are linked. Sally Harris will contact the Vice Provost of Faculty Affairs to see if that is possible.
4. SARIF funds and research opportunities for NTTF: We discussed both the Summer Graduate Research Assistantship Fund (GRA) and the Opportunities Fund. Because of the nature of the GRA, we thought that opening it to those whose primary responsibilities were teaching wouldn't make sense and we want to do more research into whether Research and Clinical NTTF would benefit from the GRA before making any proposals. Crystal McAlvin will ask in her department and units to find out whether the research NTTF would benefit from the grant, and Sally Harris will also check with some in engineering.

We did agree that the Opportunities Fund would benefit all NTTF, including those whose primary responsibility is teaching. Many lecturers are involved in generating workshops and conferences at UT, and this fund would promote professional development through research on teaching as well as other discipline-based research. Sally Harris will draft a proposal for this for the next meeting.

5. NTT leave policy: After discussion the current policy, we concluded that for NTT on yearly contracts, not much could be changed to the current paragraph on leave for non-tenure-track faculty with 9-month appointments. However, we thought that NTTF on multiple-year contracts (still 9-month appointments) should be included in the policy for TT and tenured faculty. Sally Harris will write a proposal suggesting changes to the wording to include NTTF with multi-year

contracts in the current heading of the policy for TT faculty and to alter the wording in the current paragraph on NTTF to state it refers to those on yearly contracts.

6. Additional business: Mark Collins suggested sending an email to the complete NTTF list to encourage participation in the Senate. He will draft an email as the date for nominating oneself gets closer. Then, we'll use the listserv to email a reminder about voting when that time approaches. We will avoid overloading those who opt out of the listserv with too many emails that way.

Sally Harris suggested keeping the salary comparisons on the back burner while addressing policy matters. We can come back to them when the more immediate matters have been addressed. All agreed that it could wait; Mark Collins emphasized that the project is worthwhile and that we should not drop it altogether.

Meeting adjourned 5:00pm