**Minutes of Faculty Senate Library and Information Technology Committee**

**Date:** October 19, 2015, 2:15 p.m.-3:15 p.m.

**Location:** 605 Hodges Library

**Attending:** Brian Ambroziak, **Teresa Berry**, Marianne Breinig, **Deb Chyka**, Matthew Cooper, **Mark Dean**, Mary Lynne Derrington, Jacqueline Johnson, **Laura Miller**, Agricola Odoi, Vandana Singh, Robert Spirkko, Forbes Walker, Ran Huang (GSS representative), **Sean Esch** (SGA representative), Joel Reeves (Assistant Vice Chancellor and Chief Information Officer [OIT], *ex officio*), **Steve Smith** (Dean of Libraries, *ex officio*), Bruce MacLennan (Senate President, *ex officio*), Kathi Wong (chair). (14 voting members) **(bold indicates present)**

**Guests:** Jean Derco (OIT) and Jerry Riehl (OIT) for Joel Reeves

**Minutes by:** Janet D. Miles, OIT

<table>
<thead>
<tr>
<th>Agenda</th>
<th>Description</th>
<th>Follow-up</th>
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<td><strong>Approval of Minutes:</strong></td>
<td>Chyka moves, Dean seconds, motion carries, minutes are approved.</td>
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<td><strong>Old Business</strong></td>
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<td>Elements</td>
<td>• Discussion of how Elements is being used and will be used (e.g., faculty convenience, accountability).</td>
<td>Wong will bring up in Council</td>
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| **LMS Contract Survey** | • Discussion of survey; results were used to inform the RFI (Request for Information) and will be used in developing the RFP (Request for Proposals).  
• Discussion of how survey was publicized and additional options for publicity.  
• Discussion of whether and how student input should be considered. |                                                                           |
| **LMS Contract Itself** | • RFI closes tomorrow. Will invite vendors to make presentations at UT (or online) focused on faculty / staff users. Will record presentations.  
• Discussion of options for LMS (cloud-based Software as a Service, managed hosting, on-premise hosting).  
• Discussion of look-and-feel and desirable options for different products. | Parties interested in serving on LMS evaluation committee contact Jerry Riehl |
| **LMS-related Issues**  | • Zoom is popular; has been used successfully for overseas conferences and teaching.  
• Question from a student about a grade appeal; will work with Riehl. |                                                                           |
| **New Business**        |                                                                            |                                                                           |
| **Library Updates**     | • Discussion of contract-renewal for Elsevier Science Direct.  
• Discussion of access to electronic resources: for Elsevier Science Direct, anyone with a UTK or UTHSC NetID has access.  
• Discussion of an annoyance issue in the Library; requested that the details not be widely shared to avoid copycats. |                                                                           |
| Centralized Classroom Assignments | • Should this committee change its charge to include issues of classroom environments / needs / how to get what is needed?  
• Question about other committees addressing aspect of the above. | Committee to discuss at next meeting |