

## MINUTES OF FACULTY SENATE LIBRARY AND INFORMATION TECHNOLOGY COMMITTEE

**Date:** November 16, 2015, 2:20 pm-3:15 pm

**Location:** 605 Hodges Library

**Attending:** **Kathi Wong** (chair), Brian Ambroziak, **Teresa Berry**, Marianne Breinig, **Deb Chyka**, Matthew Cooper, **Mark Dean**, **Mary Lynne Derrington**, Jacqueline Johnson, **Laura Miller**, Agricola Odoi, Vandana Singh, **Robert Spirko**, Forbes Walker, Ran Huang (GSS representative), Sean Esch (SGA representative), **Joel Reeves** (Assistant Vice Chancellor and Chief Information Officer [OIT], *ex officio*), **Steve Smith** (Dean of Libraries, *ex officio*), Bruce MacLennan (Senate President, *ex officio*). (14 voting members) **[bold indicates present]**

**Guests:**

**Minutes by:** Janet D. Miles, OIT

Agenda	Description	Follow-up
<b>Approval of Minutes:</b>	No quorum	
<b>Old Business</b>		
Centralized assignment of classroom space: Wong	<ul style="list-style-type: none"> <li>• Wong met with RJ Hinde; draft plan indicates assignments will consider needed technology as well as room size. Wong suggested also considering plain white boards and disability access.</li> <li>• Wong recommended Laura Knox as a Faculty Senate member for committee.</li> </ul>	
Library update: Smith	<ul style="list-style-type: none"> <li>• Library continues to work on university and state levels to develop long-term storage options for physical collections, which are growing at the rate of 20,000 monographs per year.</li> <li>• Recently acquired Wilma Dykeman collection and will roll out with a celebration in spring 2016.</li> <li>• Will be setting up a Veterans' Services office in the OneStop area.</li> </ul>	
Learning Management System: Reeves	<ul style="list-style-type: none"> <li>• Blackboard contract expires in spring 2016. Bringing vendors (Blackboard, Canvas, Desire2Learn) to campus for presentations.                             <ul style="list-style-type: none"> <li>○ Presentation times: 8:30-10:00 and 10:30-12:00</li> <li>○ Blackboard Tuesday 11/17</li> <li>○ Canvas Wednesday 11/18</li> </ul> </li> <li>• <a href="https://oit.utk.edu/instructional/tools/online/Pages/LMS-Evaluation.aspx">LMS Evaluation Site (https://oit.utk.edu/instructional/tools/online/Pages/LMS-Evaluation.aspx)</a>. Can also email <a href="mailto:joel.reeves@utk.edu">Reeves (joel.reeves@utk.edu)</a> or <a href="mailto:jriehl@utk.edu">Riehl (jriehl@utk.edu)</a>.</li> </ul>	Reeves to look into making it easier to grant guest lecturers (outside UTK) access to content.

Agenda	Description	Follow-up
	<ul style="list-style-type: none"> <li>• Discussion of LMS attributes, migration plans, faculty usage, concerns.</li> </ul>	
Cellular coverage on campus: Reeves	<ul style="list-style-type: none"> <li>• Poor reception in newer buildings (Haslam College of Business, Min Kao, AMB, new Student Union) because of LEED features.</li> <li>• Two possible approaches: Distributed Antenna System (DAS) and Cellular Over IP. <ul style="list-style-type: none"> <li>○ DAS built by contractor Longent and access sold to cellular providers (currently ATT and Verizon). Currently using in Neyland Stadium and Thompson Boling Arena. Also working with emergency radio. DAS not built in because didn't realize the problem until the buildings were finished.</li> <li>○ Cellular Over IP being developed and marketed by cellular providers.</li> </ul> </li> <li>• Also rolling out "Text your connectivity issues" service. Text "UTKwifi" to 55000 and OIT will check out the problem. Have already been able to resolve one issue.</li> </ul>	
<b>New Business</b>		
Committee on accessibility issues: Spirko	<ul style="list-style-type: none"> <li>• Committee has met. New state law that affects accessibility on campus. Group to draft policy and implementation. OIT is handling a piece, Creative Communications, Tennessee Teaching &amp; Learning Center (TNTLC).</li> <li>• Specifically about information and class technology, not building accessibility. Are materials and textbooks compliant? Will be a compliance officer, probably.</li> <li>• General discussion of communications options and avenues.</li> </ul>	
Meeting schedule for next semester: Wong	<ul style="list-style-type: none"> <li>• Do committee members prefer Wednesday afternoon at same time as Monday Senate meeting, or Monday afternoon before the Senate meeting?</li> <li>• Discussion; consensus was preference for Monday.</li> </ul>	Wong to look into location of Senate meetings next semester and try to get location closer to the full Senate meeting
<b>Meeting Adjourned</b>		