

**ATTACHMENT 2**  
**Thesis and Dissertation Embargo Option**

Thesis and Dissertation Embargo Option

Students with significant concerns related to sensitive or classified information, patents, and potential publishers' restrictions may request a 12-month embargo after the conferral of their degree to delay public release of the thesis or dissertation. The request must be approved by the student's major advisor and submitted to the thesis/dissertation consultant in the Graduate School no later than the thesis/dissertation submission deadline, using the Embargo Request form. On the Embargo Request form the student must indicate the reason for the embargo, and all requests must be approved by the Dean of the Graduate School. Upon special request, this embargo may be extended for two additional 12-month periods. The maximum embargo period is 36 months following the conferral of the graduate degree. Those students wishing to embargo their ETDs for longer than 12 months must submit an additional request at least two weeks before the end of the original embargo period.

**ATTACHMENT 3****Exemption from Continuous Enrollment in Course 600: Internships/Practicum for Doctoral Students Taking Course 600**

Doctoral students who have started taking course 600 and wish to do an internship/practicum that is relevant to their degree can petition to be exempted from the Continuous Enrollment requirement for a maximum of up to three semesters or 12 months. The request should describe the nature of the internship and must include justification. Approval must be granted first by the student's advisor, then the department, followed by the Graduate School. Multiple terms may be separate in time or back-to-back. Students whose petition is approved need not sign up for any course work while doing the internship/practicum except international students must always check with the Center for International Education (CIE) to ensure that they remain compliant with their specific type of visa. The time limit to degree is not extended as a result of an internship/practicum.