

Proposed Changes to Faculty Senate Bylaws Governing the Undergraduate Council

The following changes are being proposed to the Faculty Senate Bylaws governing the Undergraduate Council. If approved by the UG Council, these changes would be submitted to the Faculty Senate Executive Council for their endorsement, and then the Faculty Senate for adoption. A summary of the changes is:

1. Delete the phrase “designated by the Undergraduate Academic Council” with regard to student members. There is no such thing as an Undergraduate Academic Council.
2. Change the membership to be based on the average number of degrees granted over the past three years. This reduces the effect of year-to-year fluctuations in membership.

ARTICLE III. Councils and Committees.

Section 2. Standing Councils and Committees. The standing councils and committees of the Faculty Senate are listed and described below.

M. Undergraduate Council. Voting membership shall consist of representatives chosen for three-year terms from the schools and colleges of the university granting baccalaureate degrees, one member of the ROTC faculty, and four students ~~designated by the Undergraduate Academic Council~~. Members shall be chosen in the spring term for terms to commence at the start of the next fall term. Representatives shall be apportioned among the baccalaureate degree-granting units according to the average number of degrees granted during the prior three academic years, using the following table.

<u>Baccalaureate Degrees</u>	<u>Total Undergraduate Council</u>
1 – 300	1
301 – 500	2
501 – 700	3
701 – 900	4
901 – 1100	5
1101 – 1300	6
1301 – 1500	7
1501 – 1700	8
1701 – 1900	9

In the College of Arts and Sciences, representatives shall be apportioned among the divisions of Social Sciences, Humanities, and Natural Sciences. Members must hold full-time or continuing part-time appointment with the rank, or equivalent rank, of lecturer, clinical instructor, assistant professor or higher and (2) perform academic duties consisting of at least half-time teaching, research, service or departmental administration. Ex-officio members shall be the Assistant Provost for Enrollment Services, a representative of Outreach and Continuing Education, the Dean of Libraries, the Director of the Center for International Education, the Director of the Chancellor’s Honors Program, and the Director of the Tennessee Teaching and Learning Center, or their respective designees. In addition, the administrative officer having primary responsibility for undergraduate curriculum in each school or college shall

serve as an ex-officio member of the Undergraduate Council if that person is not a school or college representative. The chairperson of the Undergraduate Council (known as the Chair) shall be a faculty member from the Undergraduate Council elected for a one-year term, following a one-year term as Vice Chair, by voting members of the Undergraduate Council. The election of the Chair will take place at the last meeting of the spring semester.

The Undergraduate Council is charged by the Faculty Senate to set standards for admission, retention, and graduation; review curricular matters in the undergraduate programs; development of interdisciplinary programs; approve new programs and any other matters of educational policy pertaining to undergraduate programs. Its structure and activities are governed by its Operating Guidelines, which are adopted and amended by the membership of the Undergraduate Council and include rules consistent with these Bylaws.

The Chair of the Undergraduate Council or their faculty designee shall report actions to the Executive Council. The report shall include the agenda and a summary of substantive actions taken. The report and the minutes of the Undergraduate Council meetings will be distributed or made available electronically to all senators at least five business days prior to the next Faculty Senate meeting. Implementation of actions taken by the Undergraduate Council occurs after approval of the report by the Faculty Senate. Any curricular change may be reopened for review and its implementation delayed upon vote of the Executive Council or the full Faculty Senate.