

**Undergraduate Council Summary**  
Faculty Senate Executive Council Meeting  
March 21, 2016  
By Richard Bennett

1. Matthew Theriot and Chris Lavan talked briefly about service learning.
2. Kari Alldredge gave an overview of the recruitment, admissions, and enrollment management process.
3. A small task group presented recommended changes to the UG Council operating guidelines. These were minor changes.
  - a. Removed conflicting statements in the Responsibilities of the Chair and in the individual committees in terms of how members were appointed.
  - b. A section is added to the Operating Guidelines on proxies. This just documents what has been our practice.
  - c. Changed from specific numbers of members on committees to a small range. This helps in making appointments and balancing membership.
  - d. Clarified that the chair is a non-voting ex-officio member on committees.
  - e. Corrections made to match current titles (Vice Chancellor for Academic Affairs changed to Vice Provost, Academic Affairs; Minority Affairs to Multicultural Student Life).

We are also recommending two small changes to the Faculty Senate bylaws which govern the operation of the UG Council. These are shown in the attached document. If I cannot get someone to present them, I would recommend deferring. This would mean waiting until next year, but I think that is fine.