

Minutes of Non-Tenure Track Issues Committee Meeting

Date: October 14, 2016

Time: 2:00-3:00 pm

Members: Allie Brown, Denita Hadziabdic-Guerry, Heather Hartman, Lacey Johnston, Laurie Knox, Jeanie Lim, Jennifer Stokes, Pedro Tomas,

Agenda Item	Description	Follow-Up
Minutes of September 22, 2016	Discussed and approved	
Next phase of our work with revisions for Faculty Handbook	Oral report given by A. Brown	NTTI Committee will send our completed draft to Jenny Fowler, chair of Faculty Affairs Committee
Next phase of work to be done in conjunction with Benefits Committee (update on meeting with John Zomchick)	Oral report given by A. Brown	A. Brown to send email detailing meeting with J. Zomchick See Attachment for these minutes with contents of email concerning Benefits Committee work on the survey
Next Meeting		Friday, November 11, 2:00 pm Place TBA
Adjournment		

Attachment for October 14, 2016 Minutes

Email to: Newman, Shelley J <snewman4@utk.edu>; Hadziabdic-Guerry, Denita (Denita) <dhadziab@utk.edu>; 'Laurie Knox' <lknouxutk@gmail.com>
Ownley, Bonnie H bonnley@utk.edu

From: Allie Brown
Date: Oct 10, 2016

All:

In the meeting with John Zomchick today, Shelley and I agreed that the Benefits Committee should be the one to send out the survey. We really need to know how the current leave policy (departmentally arranged as needed) is working for all categories of faculty.

A short survey will appeal to most.

See the attached with Laurie's excellent start and then see how I started changing those 2 items into 4 items: 2 quantitative and 2 qualitative so we still get the "stories".

Plus we need some demographic information.

Shelly, I think the specifics of how this survey ends up design-wise is up to your committee at this point. Maybe Robert Spirko can take this start and turn it into a legit survey pretty quickly since there are not many items to be formatted.

We also discussed sending this out to senators only at this point since the ratio of NTT faculty on the senate is very close to the ratio of NTT faculty in the whole of UTK.

Let me know if my help is needed any further at this point.

Thanks again to Laurie for getting the ball rolling on this!

Sincerely,

Allie Brown, MSN, RN

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Big Orange. Big Ideas.