

### **3.06.17**

#### **New Teaching Evaluation Summary Table – Manual for Faculty Evaluation**

Proposition: Add a new page to the Manual for Faculty Evaluation to provide a new Teaching Evaluation Summary Table (see next page).

Rationale: The old table summarized the scores of the previous SAIS teaching evaluation questions 1 – 4. Now that we are using a new teaching evaluation tool, called the End of Course evaluation, which has 8 questions, a new table has been created to summarize data for the new evaluation. The old table will be used to summarize results of SAIS evaluations prior to Fall 2016, and the new table will be used to summarize results of the EOC evaluations for all courses occurring Fall 2016 and after. Both tables should be included in the Handbook until no faculty will be reporting data prior to Fall 2016 for tenure and promotion purposes.

**Appendix B – (Forms and Examples)**

**Teaching Evaluation Summary Table ... p. 55**

**Teaching Evaluation Summary Table (beginning Fall 2016) ... p. 56 (new)**

**TEACHING EVALUATION SUMMARY**

**Beginning Fall 2016 Questions (for reference)**

- Q1. The instructor contributed to your understanding of course content.
- Q2. The instructor created an atmosphere that invited you to seek additional help.
- Q3. The instructor responded to your inquiries about the course (e.g., emails, texts, phone calls) within a reasonable timeframe (i.e., 48-72 hours).
- Q4. The instructor created a respectful and positive learning environment.
- Q5. The instructor provided useful feedback on course assignments.
- Q6. The course challenged you to learn something new.
- Q7. The class session were well organized.
- Q8. The course materials (readings, homework, laboratories, etc.) enhanced your learning in this course.

**Example with *sample course data included***

SEM/YEAR	COURSE	# STUDENTS	RATING <sup>1</sup>								# ADVISEES
			Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	
FALL 2016	ENG 101 (3)	22	4.2	3.9	4.8	4.2	3.5	4.1	4.2	3.9	15 UG 5 G
FALL 2016	FYS 129 (1)	16									
FALL 2016	PSY 101 (3)	20									
SPRING 2016	SWK 250 (3)	37									16 UG 4 G
SPRING 2016	CHEM 120 (4)	28									
FALL 2017	MATH 141 (4)	42									16 UG 4 G
FALL 2017	FORS 423 (3)	16									

<sup>1</sup> Average ratings on scale of 1-5; 5 = strongly agree, 1 = strongly disagree; 0 = not applicable