

New section for FH made necessary by Board policy (BT0006) requiring campus procedures to coordinate APPR and EPPR.

3.8.4.5 Coordination of the APPR and the EPPR Review Processes

In the case where a faculty member is undergoing EPPR at the same time that an APPR is due, the department head will coordinate the APPR with the EPPR peer review committee. Coordination will take one of the following forms:

a. In the case where a faculty member is undergoing an EPPR during the time that an APPR is due, when possible the department head will postpone the APPR until the EPPR committee has issued its report and the report has been accepted by the chancellor. The report will be advisory to the department head in preparing the APPR, and it will become part of the APPR materials. The faculty member has the right to respond to the report. If it is not possible to postpone the review until the EPPR committee's report has been accepted, then the department head will perform APPR without input from the committee.

b. In the case where a faculty member is under an EPPR improvement plan, as described in section 7, Appendix 10 of this handbook, the peer review committee will provide a written interim report to the faculty member and the department head on the faculty member's progress in satisfying the expectations established in the EPPR improvement plan. The report will be advisory to the department head, and the faculty member has the right to respond to the report. The EPPR committee's report will become part of the APPR materials.

The overall APPR rating awarded to the faculty member undergoing EPPR or under an EPPR improvement plan will determine eligibility for merit and across-the-board pay increases, as specified in 3.8.2, above. Any APPR materials produced while a faculty member is undergoing EPPR or under an EPPR improvement plan will be made available to the EPPR committee.