

**Non-Tenure Track Issues (NTTI) Committee Meeting
December 2, 2019 at 3:00pm in Strong 202**

Present: Crystal McAlvin, Laurie Knox, Sarah Eldridge, Kristina Gehrman, Anne Ho, Anne Langendorfer, Samantha Murphy, Rossy Toledo

Absent: Jennifer Jordan, Pedro Tomás-Mitchell

Call to order.

Old Business:

- Reminder: The FS vote on Ch. 4 + appendix is Monday, January 13
- We are waiting for report from Lisa Yamagata-Lynch RE discussions with administrators about Chapter 5.6.
- There is no news on the OIRA data request right now.
- The committee looked at the “2019 NTT Faculty Salary Analysis” presentation (based on 2018 database and from the FS Budget and Planning Committee). This isn’t officially shared with everyone yet (it’s treated as a sandbox at the moment), so the committee reviewed this and made observations about various statistics and suggestions.
 - There was a brief discussion about whether people with a master’s versus a PhD should have the same or different salaries. Also, there is a question about whether people with a PhD can go up for promotion earlier or not. Knox mentioned that some of this came up at the recent promotion workshop--there seems to be some inconsistency across departments and units for this.

New Business:

- McAlvin and Knox asked for a meeting with CAS Dean Lee, Andy Kramer, and Chuck Collins on Wednesday 12/4 at 3pm. Eldridge will join as well now. The agenda includes:
 - 1) What is the timeline for the NTTF advisory committee, which is required by [the bylaws](#).
 - 2) New Faculty Handbook provisions: What are the plans for implementation & training?
 - Other ideas:
 - Considering equity for NTT faculty
 - NTT working conditions are students’ learning conditions
 - Don’t derail at this meeting and only focus on teaching
 - Reminder that the largest three NTT teaching faculty departments are within this college
 - Would you like our help recruiting people for this committee?

- Make sure NTT are included and represented in various shared governance spaces (note: we aren't saying that all lecturers are required to do service but that there are opportunities for NTT voices and for this work to be compensated)
 - When the bylaws were written, there was an explicit concern that this work would be unpaid labor for NTT faculty, but now there is a mechanism in the Faculty Handbook to involve the NTT faculty while avoiding the issue of unpaid labor. Note: when the bylaws were written, there were only TT faculty in the room.
 - The college should send out a call for nominations to department heads on January 15th.
 - Representation on college committees (e.g. Curriculum, Student Success, etc.)
 - Compression problem: timeline on the raise that the Provost announced
- **Spring survey preliminary timeline:** This data might be a nice thing to use at the retreat next fall.
 - **Early January:** Review survey draft and add/comment on [proposed questions](#). (Homework: look over this by January, and add questions/comments.)
 - **Wednesday, January 8 (first day of class):** The *Survey Subcommittee* will meet to look over questions and prepare a draft. (Add this to your calendar if you're interested!)
 - **Monday, February 10:** NTTI committee meeting to look over draft
 - **February 17:** Share pre-final draft with FSEC
 - **February 19:** Publish and distribute
 - **First week in March:** End survey response period
 - **March and April:** Process and analyze results
 - **May:** Report results to the FS leadership committee for consideration in their summer planning
- Knox's proposal to recommend a NTTF leadership role be added to [FS bylaws](#)
 - Theoretically, this is a good idea. In practice, this seems difficult to mandate and implement (e.g. Will there be a, say, 2-course per semester course release paid for by FS? Or Provosts' office?)
 - How will departments handle the course releases?
 - Question: What does this role entail exactly? A sitting member of the executive council? An officer. We'd have to write down the duties and rationale for this person in detail.
 - Keep this role separate from the NTTI Committee.
 - Another consideration: requiring a NTTF on all committees with a NTT liaison on the executive council?

Adjournment