

Non-Tenure Track Issues (NTTI) Committee Meeting
September 23, 2019 at 3:00pm in Hodges 252

Present: Crystal McAlvin, Laurie Knox, Samantha Murphy, Jennifer Jordan, Sarah Eldridge, Anne Langendorfer, Anne Ho, Brooke Killion (Faculty Senate GRA), Kristina Gehrman, Rossy Toledo

Absent: Pedro Tomás-Mitchell

Call to order. Members of NTTI started with a round of introductions.

Updates and New Business:

1. Update on FH and MFE (more on this later): L. Knox said that Chapter 4 has been implemented, but there is more work to be done, and administrators are just realizing what the details of this are. The FH is on the Provost's website (<https://facultyhandbook.utk.edu/>), but the appendix and the MFE revisions are still being discussed. C. McAlvin confirmed that there is a note on the Provost's site to explicitly say that there are still revisions to the document.
2. Reports from various members on "liaison" contact emails and responses:
 - a. The co-chairs discussed that all Faculty Senate committees have some overlap with NTTI, but not all of these issues are ones that are solely for us to address. The idea of reaching out is to try to get the other committees to work on these areas of overlap.
 - b. Anne L. had written a template, and we all reached out to other committees to see where they are.
 - c. Various members took turns with their updates. Details are linked on this [notes document](#) and [this liaison contact list](#) (both of which are in the Liaison Project folder of our shared Google NTTI Team Drive).
 - d. One of our concrete goals for NTTI is to collect data on NTTF (Brooke Killion will check on deadlines for this). Two methods that were discussed:
 - i. Survey the faculty - Brooke Killion joined the conversation here and mentioned that she can help with incorporating NTT questions for all faculty or with a separate NTTF survey. Pros and cons were discussed for this: one survey for all faculty is only one email, but a separate NTTF survey might get more NTTF responses.
 - ii. Make a formal data request (ORIA - institutional data on things like workload, salaries, etc.). This will be done by approximately the end of October.

3. Short discussion of new “Survive and Thrive” website being produced by the TLI for adjunct faculty: https://teaching.utk.edu/adjunct_kit/. Are there things to add? If so, please email L. Knox and C. McAlvin.
4. Homework: Look over the survey that Brooke Killion sent to all of us. Think about which types of questions we want to ask on this in comparison with the formal data request. Also, follow-up appropriately on the various liaisons.
 - a. Questions to start (from K. Gehrman): What are the research and travel funds for NTTF at the department level? Discretionary funds? How is parental leave done in your department?
 - b. Data request idea: gender, race/ethnicity breakdown for TT vs. NTTF and part-time faculty

Adjournment