

Edits to Faculty Senate By-Laws

...As of March 15, 2022

Edits can still be made until March 25, 2022:

<https://docs.google.com/document/d/11-P7QboGdAPliJ-7B3mLRt7jBduKWF-w/edit?usp=sharing&ouid=112224852314578087682&rtpof=true&sd=true>

Summary of Changes:

1. There are minor typographical fixes and clarifications throughout the document - changes in red
2. Many of the functions that used to be performed by individual Faculty Senate officers are now done jointly by the President, President-Elect, and Past-President, thus an abbreviation for the “Faculty Senate Leadership Team (FSLT)” is defined and used throughout. Page 2.
3. We clarified the definitions of caucus chair, caucus, and constituency on the bottom of page 2.
4. We clarified the role and selection of alternates in the document. It is now up to the caucus chairs or caucus to select alternates (there was previously mention of electing them, which is not our current tradition). We have clarified that their role is to serve when a Faculty Senator will miss a meeting and that their term is for one year. They can serve as non-voting members of committees if they desire. Page 3
5. The apportionment verbiage was confusing, so we clarified it to be any part-time faculty at 20% FTE or above, combined into FT equivalents, and then combined with full-time faculty is the number used for apportionment in the Caucus. Page 4. We will also add a more complete list of how those numbers align with representative numbers.
6. We clarified the nomination and election process to reflect what we actually do. Page 5.
7. We added the option to adjust meeting modality with the consultation of the Senate, and electronic voting if we are meeting online. Page 6.
8. Clarified how to replace chairs who cannot complete a term. Page 8
9. Clarified that at-large Executive Council members are appointed by the FSLT, and that only one member of a co-chair of a committee needs to attend Executive Council. Page 9.
10. Changed the number of faculty senators needed for each faculty senate committee to a range, with lower numbers up to the current number. This gives us flexibility in making assignments to other campus committees or needing to ask alternates to serve on committees. ****WE STILL NEED FEEDBACK FROM COMMITTEE CHAIRS ON THIS ITEM FOR THEIR COMMITTEES**
11. We are suggesting the addition of a “Committee on committees” to help gather information from committees and coordinate actions and items to be brought before Faculty Senate. This committee would be chaired by the Communication Officer and involve the Administrative Assistant of Faculty Senate. Page 18.
12. Added the Immediate Past President to the list of Officers and clarified how to replace a president who will not serve as Immediate Past President. Page 20.
13. We changed several titles: The Faculty Senate Administrative Assistant (Loretta) was called “Clerical Secretary” in the By-Laws and we have changed that to “Administrative Assistant”; Rob’s job was “Information Officer” and we have changed it to “Communication Officer”; Millie’s job was “Secretary” and we changed that to “Recording Secretary”; we also clarified Millie’s and Rob’s job descriptions slightly to reflect what they actually do. Page 20.
14. Made any changes to committee descriptions suggested by committee chairs. ****NONE MADE YET.**