

UTK-UTIA BYLAWS AUDIT - POINTS OF EMPHASIS

This updated audit (October 12, 2020) examines the following six questions:

- Is there a working link to the Faculty Senate Bylaws Directory?
- What is the date of last update? Bylaws should be dated, and include dates of all revisions.
- Do the bylaws include criteria for rank for Assistant, Associate, and Full Professor?
- Do the bylaws define “Voting Faculty”?
- Do the bylaws address the appropriate representation on faculty search committees for new tenure-track faculty?
- Do the bylaws address the process for the appointment and review of non-tenure-track faculty?

Additional areas which should be addressed during the 2020-2021 academic year:

- As a result of recent changes to the handbook, colleges and departments are now expected to define promotion criteria for non-tenure track faculty. Departmental criteria for promotion shall not be required if more specific criteria have been established by the applicable college. For more information, see section 4.5.2.
- Do the bylaws include references to the *Manual for Faculty Evaluation* that need to be redirected to the *UTK-UTIA Faculty Handbook*?
- Do the bylaws avoid referencing handbook section numbers (with the exception of chapters) and using hyperlinks to such sections?

As part of their regular process of keeping their bylaws mission-focused, academic units are also encouraged to revisit their criteria for rank in chapter 3, considering ways they recognize (1) forms of engaged teaching, research/scholarship/creative activity, and service, as well as (2) faculty efforts to advance diversity and inclusion efforts.